

Vidya Pratishtan's
Kamalnayan Bajaj Institute of Engineering and Technology, Baramati.
(An Autonomous Institute, affiliated to Savitribai Phule Pune University, Pune)

Date: / /

To
The Principal,
VPKBIET, Baramati

Subject: Request for increase in marks as per Ordinance No-05 for the students with disabilities (PWD)

Respected Sir,

I am writing to request the addition of ordinance marks to my academic record in accordance with the institute's provisions as per Ordinance No-05 for the students with disabilities (PWD).

I, **Mr/Ms.....**, am a student of **Year-of Department.....**, with Institute Enrollment Number..... I hereby declare that all the documents/reports attached herewith are true and correct. If found false at any level, my extra marks will be null and void and appropriate action can be taken. I am solely responsible for my academic loss, if any.

Physically Handicapped Status:

I have attached the necessary medical documentation confirming my status as a physically handicapped student herewith. I kindly request that the ordinance marks corresponding to this status to be awarded to me. As the Maharashtra Government Resolution Misc.2016/pr.Kr.302/UE-3 dated 04 March 201, my category of specially abled student is.....

I would be grateful if you could process this request at your earliest convenience and update my academic record accordingly. Thank you for your attention to this matter.

Yours sincerely,

[Student Signature]
[Student Name]

Forwarded by,

HoD

Dean Academics

CoE

Principal